ST. PAUL'S SEC. SCHOOL, RAWATBHATA,
A Christian (Catholic) Minority Educational Institute run by CDESU
Admission Announcement: 2024-2025

➢ Registration for **Nursery to VIII** is open.
Forms will be available **Online** on our school website https://saintpaulsrawatbhata.com or from the link https://mygallery.myschoolerp.com/OnlineAdmission.aspx?ID=xDXAYtYB0uo= from **15th Feb. 2024.** Kindly fill the form and submit the registration charges online, then submit the hard copy of the form in school office with self-attested copy of documents listed below.

➢ For **Nursery** as on **1st April 2024** age should be between **3 to 4 yrs**.

➢ For **L.K.G** as on **1st April 2024** age should be between **4 to 5 yrs.**

➢ For **H.K.G** as on **1st April 2024** age should be between **5 to 6 yrs.**

➢ For **CLASS I** as on **1st April 2024** age should be between **6 to 7 yrs etc.**

➢ Document to be submitted along with the form in the school office:

a. ***Birth Certificate copy**.

b. **Adhar card copy of child and the Parents**

c. **Caste Certificate of Parents** - if belongs to SC, ST or OBC.

d. *Family photograph **post card size** (only child, parents & sibling), if the sibling is of St. Paul's Rawatbhata, his/her photo should be in school uniform.

e. **Proof of studying in LKG or above class:** copy of Fee slip or marksheet of school in which child is studying

f. ***Parents Qualification**- (only the highest qualification of Parents).

g. **Proof of Sibling (If applicable)** Copy of Latest Report Card or ID card (2022-23) if the child's real brother or sister is studying in this school.

h. ***Proof of Private and Government Employee:** ID card / latest Salary Slip / Letter of appointment.

i. ***Proof of Residence:** Copy of the residence proof i.e. Aadhar Card / Rent agreement / Ration Card / Telephone bill / Electricity bill or Passport etc.

j. ***Proof of Income:** Copy of Parent's Income Certificate / previous year's Income Tax Return 2022-23 / Form-16 or Salary Slips of 2023-24.

k. **Proof of Single Parent:** Court Orders or any other relevant documents.

* Mandatory
Note:

i. *All those who are submitting the online form will **submit the hard copy of the form and documents in the school office.***

ii. *No form shall be accepted without the above **self-attested documents** for Registration for admission and incomplete forms will be automatically disqualified from the admission process. All the original documents will be cross verified .*

iii. *Written admission test will be conducted for the children of class LKG and above; date and timing will be informed to you later.*

➢ Interaction with parents and child will be conducted for the KG children for which the date and time will be notified to you by the school office at the time of submitting the hardcopy.

➢ Result declaration of new admission will be displayed on our school Notice board.

Kindly note:

    a.   This year onwards Permanent Education Number (PEN) is compulsory in order to apply for admission in classes II and above. PEN number will be provided by the school in which child is studying.

    b.   Submitting form doesn't guarantee admission of the child.

    c.   Principal's decision with regard to admission will be the final.

Principal